

AHANTA WEST MUNICIPAL ASSEMBLY

APPROVED ANNUAL ACTION PLAN FOR 2024

December 2023

NO	Programme	Subprogramme	Activities	Location	Time Frame (Quarterly)				Indicative Cost	Funding Source	Programme Status	Implementation Institution/ Department
					Q1	Q2	Q3	Q4				
ECONOMIC DEVELOPMENT (Goal: Build Prosperous Society)												
1.	Economic Dev't	Agricultural Services and Management	Support the Planting for Food and Jobs Programme	Municipal wide					30,000.00	DACF	New	Agriculture
2.	Economic Dev't	Agricultural Services and Management	Acquire and distribute high-yielding varieties under the PERD Prog	Municipal wide					40,000.00	DACF/MDF	New	Agriculture
3.	Economic Dev't	Agricultural Services and Management	Organise farmer's day celebrations	Municipal wide					130,000.00	DACF	New	Agriculture
4.	Economic Dev't	Agricultural Services and Management	Training of farmers on post-harvest techniques	Municipal wide					10,000.00	DACF	New	Agriculture
5.	Economic Dev't	Agricultural Services and Management	Undertake farm visits and demonstration exercise	Municipal wide					40,000.00	DACF	New	Agriculture
6.	Economic Dev't	Trade Industry and Tourism Dev't	Train 50 fish farmers in feed formulation and fingerlings production.	Municipal wide					10,000.00-	DACF	New	Trade, Industry and Tourism
7.	Economic Dev't	Trade Industry and Tourism Dev't	Train youth on business dev't and entrepreneurship	Municipal wide					50,000.00	DACF	New	Trade, Industry and Tourism
8.	Economic Dev't	Trade Industry and Tourism Dev't	Train 30 machine operators in improved oil palm processing and packaging	Municipal wide					10,000.00	IGF	New	Trade, Industry and Tourism
9.	Economic Dev't	Trade Industry and Tourism Dev't	Organise basic training in painting and PoP construction for youth	Agona Nkwanta					10,000.00	DACF	New	Trade, Industry and Tourism
10.	Economic Dev't	Trade Industry and Tourism Dev't	Train 90 women and youth in basic marketing,	Municipal Wide					10,000.00	DACF	New	Trade, Industry and Tourism

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					Q1	Q2	Q3	Q4				
			entrepreneurship and financial management									
11.	Economic Dev't	Trade Industry and Tourism Dev't	Organize basic training for 30 youth and women in charcoal briquette and pavement blocks using coconut husk and plastic waste	Municipal Wide					10,000.00	DACF	New	Trade, Industry and Tourism
12.	Economic Dev't	Trade Industry and Tourism Dev't	Provide basic training in makeup, pedicure and manicure for women's groups	Municipal Wide					10,000.00	DACF	New	Trade, Industry and Tourism
13.	Economic Dev't	Trade Industry and Tourism Dev't	Support the provision of training centres for light industrial workers	Agona Nkwanta					12,500.00	IGF	New	Trade, Industry and Tourism
14.	Economic Dev't	Trade Industry and Tourism Dev't	Demarcate new areas for artisans in the light industrial area	Agona Nkwanta					12,500.00	IGF	New	Physical Planning
15.	Economic Dev't	Trade Industry and Tourism Dev't	Support activities for improving the light industrial area	Agona Nkwanta					25,000.00	IGF	New	Trade, Industry and Tourism
16.	Economic Dev't	Trade Industry and Tourism Dev't	Provide start-up kits to 10 new SMEs	Municipal Wide					15,000.00	IGF	New	Trade, Industry and Tourism
17.	Economic Dev't	Trade Industry and Tourism Dev't	Construction of 1 No Open Market Shed	Agona Nkwanta					120,000.00	IGF	New	Works
18.	Economic Dev't	Trade Industry and Tourism Dev't	Construct 1 No Open Market Shed, pave market square and Borehole (Retention)	Hotopo					26,915.18	EUTF	Ongoing	Works
19.	Economic Dev't	Trade Industry and Tourism Dev't	Construct 2 No Open Market Shed, pave market square and Washrooms (Retention)	Hotopo					17,114.32	DACF-RFG	Ongoing	Works
20.	Economic Dev't	Trade Industry and Tourism Dev't	Develop potential eco-tourist sites	Tourist communities					30,000.00	DACF/IGF	New	Trade, Industry and Tourism

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21.	Economic Dev't	Trade Industry and Tourism Dev't	Implement a tourism development plan	Tourist communities					102,500.00	DACF/ IGF/ DONOR	New	Trade, Industry and Tourism
22.	Economic Dev't	Trade Industry and Tourism Dev't	Organize trade show	Municipal Wide					50,000.00	DACF	New	Trade, Industry and Tourism
23.	Economic Dev't	Trade Industry and Tourism Dev't	Organize 3 No consultative meetings with private sector actors and prepare a Municipal LED plan	Municipal Assembly					60,000.00	GSCSP	New	Planning Unit
24.	Economic Dev't	Trade Industry and Tourism Dev't	Support the training of tourist guards	Selected communities					2,500.00	IGF	New	Trade, Industry and Tourism
25.	Economic Dev't	Trade Industry and Tourism Dev't	Organize visitation and training of business societies	Municipal Wide					10,000.00	DACF	New	Trade, Industry and Tourism
SOCIAL DEVELOPMENT (Goal: Create Equal Opportunity for All)												
26.	Social Service Delivery	Education youth sports and Library	Complete 1No. 3 Unit Classroom Block with ancillary facility	Agona Model					80,876.12	DACF	Ongoing	Works
27.	Social Service Delivery	Education youth sports and Library	Complete 1No. 3 Unit Classroom Block with ancillary facility	Abase Tumentu					138,000.00	DACF	Ongoing	Works
28.	Social Service Delivery	Education youth sports and Library	Complete 1No. 6-Unit Classroom Block with ancillary facilities	Azaani					230,802.00	DACF	Ongoing	Works
29.	Social Service Delivery	Education youth sports and Library	Construct 1 No. 3-unit classroom block with ancillary facilities (Retention)	Agona Nkwanta Catholic					31,061.46	DACF-RFG	Ongoing	Works
30.	Social Service Delivery	Education youth sports and Library	Construct 1 No. 6-unit classroom block with ancillary facilities	Abura					1,000,000.00	Donor	New	Works
31.	Social Service Delivery	Education youth sports and Library	Construct 1 No. 3-unit classroom block with ancillary facilities	Selected Schools					400,000.00	DACF-RFG	New	Works

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					Q1	Q2	Q3	Q4				
32.	Social Service Delivery	Education youth sports and Library	Construct 1 No. 2 Unit classroom block with ancillary facilities	Aboadi					500,000.00	DACF-RFG	New	Works
33.	Social Service Delivery	Education youth sports and Library	Rehabilitation of 3 Unit Classroom Block with ancillary Facilities	Akwidaa					357,272.00	UNCDF	New	Works
34.	Social Service Delivery	Education youth sports and Library	Rehabilitate 1 No. classroom blocks	Selected Communities					300,000.00	DACF	New	Works
35.	Social Service Delivery	Education youth sports and Library	Rehabilitate 2 No. classroom blocks (Retention)	Ahuntumano, Agona Nkwanta					15,036.38	DACF- RFG	Ongoing	Works
36.	Social Service Delivery	Education youth sports and Library	Procure 850 mono desk for pupils	Selected Schools					325,000.00	DACF - RFG	New	Works
37.	Social Service Delivery	Education youth sports and Library	Support the organization of Annual Mock Exams	Municipal wide					50,000.00	DACF	New	Education
38.	Social Service Delivery	Education youth sports and Library	Support the "My first day at school" event	Municipal wide					50,000.00	IGF	New	Education
39.	Social Service Delivery	Education youth sports and Library	Support STMIE programme	Municipal wide					30,000.00	DACF	New	Education
40.	Social Service Delivery	Education youth sports and Library	Provide support for needy but brilliant student	Municipal wide					50,000.00	DACF	New	Education
41.	Social Service Delivery	Environmental Health and sanitation Services	Organize public education on CLTS	Municipal Wide					30,000.00	IGF	New	Env'tal Health
42.	Social Service Delivery	Environmental Health and sanitation Services	Construct 1 No. 16 WC Toilet with Mechanized Borehole	Damtse					400,000.00	MPCF	New	Works

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					Q1	Q2	Q3	Q4				
43.	Social Service Delivery	Environmental Health and Sanitation Services	Construct 2 No. refuse bays	Agona Nkwanta Market Domeabra					75,000.00	DACF	New	Works
44.	Social Service Delivery	Environmental Health and Sanitation Services	Implement fumigation and sanitation improvement programme - Zoomlion	Municipal Wide					400,000.00	DACF	New	Env'tal Health
45.	Social Service Delivery	Environmental Health and sanitation Services	Maintenance of refuse disposal site	Municipal Wide					350,000.00	DACF	New	Env'tal Health
46.	Social Service Delivery	Environmental Health and sanitation Services	Implement Env'tal health programmes	Municipal Assembly					100,000.00	DACF/ IGF	New	Env'tal Health
47.	Social Service Delivery	Public Health Services and management	Construction of 1No. CHP compound with ancillary facilities (Retention)	Yabiw					22,533.93	DACF-RFG	Ongoing	Health
48.	Social Service Delivery	Public Health Services and management	Rehabilitation of 1 No CHPS Compound	Asemasa					450,000.00	DACF-RFG	New	Health
49.	Social Service Delivery	Public Health Services and management	Provide support for health outreach programmes	Municipal wide					10,000.00	DACF	New	Health
50.	Social Service Delivery	Public Health Services and management	Provide support for malaria control programmes	Municipal wide					10,000.00	DACF	New	Health
51.	Social Service Delivery	Public Health Services and management	Celebrate world health events (such as Malaria Day, Breast Cancer Day etc.)	Municipal wide					12,500.00	DACF/ IGF	New	Health
52.	Social Service Delivery	Public Health Services and management	Support immunization programme	Municipal wide					20,000.00	DACF	New	Health

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					Q1	Q2	Q3	Q4				
53.	Social Service Delivery	Public Health Services and management	Provide support maternal health and SRH programmes	Municipal wide					20,000.00	DACF	New	Health
54.	Social Service Delivery	Public Health Services and management	Implement of HIV/ AIDS programmes	Municipal wide					30,000.00	DACF	New	Desk Officer
55.	Social Service Delivery	Public Health Services and management	Celebrate World AIDS Day	Municipal wide					10,000.00	DACF	New	Desk Officer
56.	Social Service Delivery	Social Welfare and Community Service	Organize public education against child labour	Municipal wide					10,000.00	DACF	New	Social Dev't
57.	Social Service Delivery	Social Welfare and Community Service	Monitoring of Day Care Centers	Municipal Assembly					5,000.00	DACF	New	Social Dev't
58.	Social Service Delivery	Social Welfare and Community Service	Celebration of World Child Labour Day	Municipal wide					10,000.00	DACF	New	Social Dev't
59.	Social Service Delivery	Social Welfare and Community Service	Support women groups to develop practical business skills	Municipal wide					40,000.00	DACF	New	Cooperative
60.	Social Service Delivery	Social Welfare and Community Service	Encourage the active and effective participation of women in community meetings.	Municipal wide					25,000.00	DACF	New	Social Dev't
61.	Social Service Delivery	Social Welfare and Community Service	Train PWDS on business development and provide start-up capital/ kits	Municipal wide					50,000.00	DACF	New	Social Dev't
62.	Social Service Delivery	Social Welfare and Community Service	Support PWDS with start-up kits for income generation	Municipal wide					100,000.00	DACF	New	Social Dev't

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					Q1	Q2	Q3	Q4				
63.	Social Service Delivery	Social Welfare and Community Service	Compile and update PWD's register and dataset for vulnerable persons	Municipal wide					30,000.00	DACF	New	Social Dev't
64.	Social Service Delivery	Social Welfare and Community Service	Implement ISS activities	Municipal Wide					30,000.00	UNICEF	New	Social Dev't
ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS (Goal: Safeguard the Natural Environment and Ensure Resilient Built Environment)												
65.	Infrastructure Development and Management	Urban Roads and Feeder Roads Management	Maintain 50 km Feeder Roads	Municipal wide					150,000.00	DACF	New	Works
66.	Infrastructure Development and Management	Urban Roads and Feeder Roads Management	Organise public campaigns on road safety in the Municipality	Municipal Wide					25,000.00	IGF	New	Police/ City Guards
67.	Infrastructure Development and Management	Urban Roads and Feeder Roads Management	Improve sections of 2.0km sidewalks	Selected roads					30,000.00	IGF/DACF	New	Works
68.	Infrastructure Development and Management	Urban Roads and Feeder Roads Management	Organise public education on road safety for motorists and transport unions	Municipal Wide					10,000.00	IGF	New	Police/ City Guards
69.	Infrastructure Development and Management	Urban Roads and Feeder Roads Management	Reconstruction of 2 km Bitumen Surface with 5 No. Single-cell box culverts, U-Drains and road markings (Phase I)	Agona Nkwanta Domeabra and Damtse Roads					8,418,405.60	GSCSP	Ongoing	Works
70.	Infrastructure Development and Management	Urban Roads and Feeder Roads Management	Complete the reconstruction of 2 km Bitumen Surface with 5 No. Single-cell box culverts, U- Drains and road markings	Agona Nkwanta Domeabra and Damtse Roads					4,573,434.96	GSCSP	New	Works
71.	Infrastructure Development and Management	Urban Roads and Feeder Roads Management	Reconstruction of 1 km Bitumen Surface with 3 No.	Apowa TUC JN-TUC Estate					3,844,970.64	GSCSP	New	Works

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					Q1	Q2	Q3	Q4				
			Single-cell box culverts, U-Drains and road markings									
72.	Infrastructure Development and Management	Urban Roads and Feeder Roads Management	Construct 2 No 1.2 m x 8m culverts with climate resilience consideration	New Amanful					100,000.00	MDF	New	Works Department
73.	Infrastructure Development and Management	Urban Roads and Feeder Roads Management	Repair of 50 No single arm street lights	Municipal Wide					50,000.00	IGF	New	Works
74.	Environmental Management	Urban Roads and Feeder Roads Management	Undertake a comprehensive study on roads and other urban services in the municipality with emphasis on the CBD	Agona, Apowa, Kejabil, Dixcove, Abura					35,911.76	GSCSP	New	Planning Unit
75.	Environmental Management	Natural resource Conservation and Management	Prepare Municipal Disaster Risk and Emergency Response Management Plan	Municipal Assembly					40,000.00	GSCSP	New	Planning Unit
76.	Environmental Management	Natural resource Conservation and Management	Train farmers on climate smart agriculture techniques	Municipal wide					20,000.00	DACF	New	Agriculture
77.	Environmental Management	Natural resource Conservation and Management	Organize capacity 2 No. training workshops for stakeholders on Climate change and disaster risk reduction and mitigation strategies/ prepare climate change plan	Climate Risk Hotspots And Selected Schools					48,500.00	GSCSP	New	Planning Unit
78.	Environmental Management	Natural resource Conservation and Management	Conduct training on mainstreaming of climate change issues and implementation of local-level adaptation priorities for MPCU	Municipal Assembly					30,882.35	GSCSP	New	Planning Unit

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					Q1	Q2	Q3	Q4				
			members and Assembly Members									
79.	Environmental Management	Natural resource Conservation and Management	Conduct Climate Risk Assessment (CRA) and Mapping of Climate Risk Communities	Municipal Assembly					61,470.59	GSCSP	New	Planning
80.	Environmental Management	Natural resource Conservation and Management	Organise tree planting exercise (Greening Ghana)	Municipal wide					10,000.00	IGF	New	Agriculture
81.	Environmental Management	Natural resource Conservation and Management	Sensitise Communities on Climate Change	Akwidaa					12,128.00	UNCDF	Ongoing	Planning
82.	Environmental Management	Natural resource Conservation and Management	Organize public education on agroforestry	Municipal wide					30,000.00	DACF	New	Agriculture
83.	Infrastructure Development and Management	Physical and Spatial Planning	Prepare local and Structured plans	Kejabil, Beahu, Apowa, Bokro, Ewusiejoe, Dixcove.					197,058.82	GSCSP	Ongoing	Physical Planning
84.	Infrastructure Development and Management	Physical and Spatial Planning	Install 100 No Street Signage	Agona Fie bypass zones, Agona-Labonita-Damtse Zones					126,705.88	GSCSP	Ongoing	Physical Planning
85.	Infrastructure Development and Management	Physical and Spatial Planning	Organize public education on dev't control	Municipal wide					75,000.00	DACF	New	Physical Planning
86.	Infrastructure Development and Management	Physical and Spatial Planning	Enforce bye-laws on Physical/ Building Dev't	Municipal wide					20,000.00	DACF	New	Physical Planning

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					Q1	Q2	Q3	Q4				
87.	Infrastructure Development and Management	Physical and Spatial Planning	Acquisition and documentation of land banks	Municipal Wide					100,000.00	DACF	New	Physical Planning
88.	Infrastructure Development and Management	Public Works, housing and water management	Construct 5 No. Mechanised boreholes	Bonsokrom, Aketenchia, Cape 3 points, Awonakrom					140,000.00	DACF	New	Works
89.	Infrastructure Development and Management	Public Works, housing and water management	Complete 2 No Mechanized borehole	Ankyeryin, Dixcove					76,125.00	DACF - RFG	Ongoing	Works
90.	Infrastructure Development and Management	Public Works, housing and water management	Constitute and train WATSAN Committees	Selected communities					30,000.00	IGF	New	Planning Unit/ MWST
91.	Infrastructure Development and Management	Public Works, housing and water management	Support the implementation of the SHEP programme	Municipal Wide					50,000.00	DONOR	New	Works Department
92.	Infrastructure Development and Management	Public Works, housing and water management	Supply of electrical items and furniture for Assembly Hall	Municipal Assembly					97,873.00	IGF	Ongoing	Works
93.	Infrastructure Development and Management	Public Works, housing and water management	Rehabilitation of MCE Bungalow (Retention)	Agona Nkwanta					53,658.75	DACF/IGF	Ongoing	Works
94.	Infrastructure Development and Management	Public Works, housing and water management	Rehabilitate Doctors Bungalow for Hima-Dekyi General Hospital (Retention)	Dixcove					10,924.35	DACF – RFG	Ongoing	Works
95.	Infrastructure Development and Management	Public Works, housing and water management	Construction of a Community Centre	Egyam					371,808.10	MPCF	New	Works

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					Q1	Q2	Q3	Q4				
96.	Infrastructure Development and Management	Public Works, housing and water management	Rehabilitate staff quarters	Municipal Assembly					200,000.00	DACF/ IGF	New	Works
97.	Infrastructure Development and Management	Public Works, housing and water management	Rehabilitate public block/offices	Municipal Assembly					125,000.00	IGF	New	Works
98.	Infrastructure Development and Management	Public Works, housing and water management	Rehabilitation of the MPCU Block	Municipal Assembly					420,000.00	MDF/IGF	New	Works
EMERGENCY PLANNING AND COVID-19 RESPONSE (goal: build resilience to withstand threats of different dimensions, including COVID-19)												
99.	Social Service Delivery	Public Health Services and management	Provide support for disease surveillance and response programmes	Municipal wide					40,000.00	DACF	New	Health
100.	Social Service Delivery	Public Health Services and management	Implement public health emergence response activities	Municipal wide					100,000.00	DACF/IGF	New	Health
101.	Social Service Delivery	Public Health Services and management	Organize PHERMC meetings	Municipal Assembly					30,000.00	DACF	New	Central Admin
102.	Environmental Management	Disaster Prevention and Management	Desilt town drains and dredge flood-prone streams	Municipal wide					50,000.00	DACF	New	Works
103.	Environmental Management	Disaster Prevention and Management	Organize public education on disaster response and management	Municipal wide					10,000.00	DACF	New	NADMO
GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY (Goal: Maintain a Stable, United and Safe Society)												
104.	Management and Administration	General Administration	Provide for protocol services	Municipal Assembly					40,000.00	DACF/ IGF	New	Central Admin

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					Q1	Q2	Q3	Q4				
105.	Management and Administration	General Administration	Provide for Legal Service	Municipal Assembly					40,000.00	DACF/ IGF	New	Central Admin
106.	Management and Administration	General Administration	Provide for Security Services and Management	Municipal Assembly					50,000.00	IGF	New	Central Admin
107.	Management and Administration	General Administration	Provide assistance for the implementation of CIPs	Municipal Assembly					150,000.00	DACF/IGF	New	Procurement
108.	Management and Administration	General Administration	Repair and maintain office equipment	Municipal Assembly					50,000.00	DACF	New	Works
109.	Management and Administration	General Administration	Repair and maintain official vehicles and machinery	Municipal Assembly					75,000.00	DACF/IGF	New	Transport Unit
110.	Management and Administration	General Administration	Update Fixed Asset Register and Asset Maintenance Plan; Provide a Fixed Asset Register Software to store and tracking Fixed Assets	Municipal Assembly					68,588.24	GSCSP	New	Works
111.	Management and Administration	General Administration	Provide support for National celebrations	Municipal Assembly					100,000.00	DACF	New	Central Admin
112.	Management and Administration	General Administration	Organize statutory and other committee Meetings of the Assembly	Municipal Assembly					150,000.00	IGF	New	Central Admin
113.	Management and Administration	General Administration	Review 2022 – 2025 Medium-Term Development Plan	Municipal Assembly					60,000.00	DACF	New	Planning Unit
114.	Management and Administration	General Administration	Procure office logistics and equipment	Municipal Assembly					50,000.00	IGF	New	Procurement
115.	Management and Administration	Human Resource	Organize capacity building for staff and Assembly Members	Municipal Assembly					100,000.00	DACF/ DACF - RFG	New	Human Resource
116.	Management and Administration	General Administration	Organize town hall meetings	Agona Nkwanta					60,000.00	DACF/ IGF	New	Planning Unit/ Budget Unit

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117.	Management and Administration	General Administration	Conduct Chief Executive Community tour	Municipal wide					60,000.00	DACF	New	Central Admin
118.	Management and Administration	General Administration	Design mobile applications and client service software and training of staff on the client service delivery	Municipal Assembly					65,000.00	GSCSP	New	Central Admin
119.	Management and Administration	General Administration	Procure 1 No Drone and batteries,2 no Laptop, 1 No Executive Table and swivel chair,1 No printer, 1 No desktop and 1 No heavy-duty scanner	Municipal wide					110,000.00	GSCSP	New	Planning Unit
120.	Financial Management	General Administration	Undertake annual administrative expenses	Municipal Assembly					250,000.00	DACF/ IGF	New	Central Admin
121.	Financial Management	Revenue Mobilization and Management	Implement revenue enhancement activities	Municipal Assembly					125,000.00	DACF	New	Budget Unit
122.	Financial Management	Revenue Mobilization and Management	Conduct data collection and update baseline data on business for incorporation onto the District Level Revenue (DLRev Platform) and train staff on the billing system	Municipal Assembly					60,000.00	GSCSP	New	Budget Unit
123.	Management and Administration	Planning, Monitoring and Evaluation	Organise community engagement on GrEEn Programme	Akwidaa					4,000.00	UNCDF	New	Planning Unit

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124.	Management and Administration	Planning, Monitoring and Evaluation	Prepare 2025 AAP, QPR, APR and Plan Certification by NDPC	Municipal Assembly					60,000.00	IGF	New	Central Admin
125.	Financial Management	Budget and expenditure management	Prepare 2025 Composite Budget, Fee-fixing Consultations, Regional budget hearing & Gazetting of fee-fixing	Municipal Assembly					50,000.00	IGF	New	Budget Unit
Implementation, Coordination, Monitoring and Evaluation (Goal: improve efficient delivery of development outcomes and value for money)												
126.	Environmental Management	Urban Roads and Feeder Roads Management	Conduct Safeguard activities and EPA Registration	Agona Nkwanta Domeabra and Damtse Roads					93,537.84	GSCSP	Ongoing	Planning Unit
127.	Management and Administration	Planning, Monitoring and Evaluation	Organize M&E activities	Municipal Assembly					140,000.00	DACF	New	Planning Unit
128.	Management and Administration	Planning, Monitoring and Evaluation	Conduct Monitoring and Evaluation of GSCSP	Agona Nkwanta Domeabra and Damtse Roads					187,075.68	GSCSP	New	Planning Unit
129.	Management and Administration	Planning, Monitoring and Evaluation	Conduct monitoring of the GrEEEn Project	Akwidaa					12,000.00	UNCDF	New	Planning Unit